



Richard Mensah

Finance

CONTACT

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- 🌐 <https://bit.ly/3bPpD5K>

LANGUAGES

English: Bilingual
Fante: native

SOFT SKILLS

- Analytical thinking
- Detail oriented
- Problem Solving
- Communication
- Time management,
- Teamwork

HARD SKILLS

- Financial Analysis
- Data Analytics and visualization
- Budgeting & Forecasting
- Reporting & Modelling
- Risk Management
- Taxation
- Html, css, jss, php, MySql,
- Reactjs, Python(basic)
- Digital Marketing
- WordPress

PROFILE SUMMARY

Strategic professional with a track record of driving success across web development, finance, and data analysis with AI focused. Skilled in leading teams to surpass objectives through innovative strategies and cross-functional collaboration.

PROFESSIONAL EXPERIENCE

Accountant/Finance Manager

Shoppapy Fulfillment | 2021 – Present

- Implemented a new record-keeping practice, reducing errors and improving client satisfaction
- Ensuring proper financial reporting weekly and monthly, reducing loss, and stating the clear financial position of the company.
- Assisting and development of budgets and financial forecasts based on records available.
- Conducted internal audit to assess the effectiveness of books and made recommendations which are being practiced now.
- Prepared petty cash for cost accounting tracking.
- Ensure tax compliance and advise
- Assisting in the management of financial resources, including cashflow, working capital, and investment management to ensure organization's financial health and sustainability.

Social Media Manager/WordPress developer

Horizon Interactive | 2022 – 2023

- Social Media Strategy development
- Content creation and curation
- Monitoring and analytics
- Community and brand reputation Management
- Campaign planning and execution, advertising
- Website Development and Management
- SEO Optimization
- Client Communication and Collaboration

SOFTWARES

- Excel (Advanced)
- Googlesheets (Advanced)
- Power BI (Intermediate)
- QuickBooks
- Ms Office Suite
- Vs Code (Advanced)
- Google Chrome

PROJECTS

- Real-estate website
- E-commerce Website
- Betting Websites
- Excel dashboards
- Finance Based Website
Visit <https://brianrich.fun/>
for more project details.

INTERESTS

- Innovation and Technology
- Mentorship
- Researching

Systems Support Manager (Finance)

FinkNak Advisory Services | 2020 – 2021

- Monitored, analyzed, and evaluated system scheduling, systems access, and utilization on risk stress testing training for Rural Banks in Ghana after Covid19 crises organized by GIZ. Provided recommendations for improvements and resolved issues.

Freelance Web Developer (Finance)

Rich Solutions | 2019 – *present*

- Website Development for 10+ companies and all hosted
- Website Management
- Digital Ad creation and Social Media management
- Community and brand reputation Management
- Campaign planning and execution, advertising
- SEO Optimization
- Client Communication and Collaboration
- Other IT Services

EDUCATION

Bsc Accounting and Finance

AIT | 2020 – *present*

Diploma in Business Admin & IT (Dtech)

AIT | 2019 – 2020

Digital Marketing Suite (FB, Insta, Google & Youtube)

Meta BluePrint Academy | 2021 – 2022 (Online)

Fullstack Web Development (Html, css, js, PHP, Sql,

W3 Schools, Udemy | 2018 – 2022 (Online)